



KAMMAVARI SANGHAM (R), 1952
K.S. School of Engineering and Management

Approved by AICTE-1-5279601, Affiliated to VTU, Belagavi
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REF: KSSEM/COM//2019-20

DATE: 12/07/2019

"CIRCULAR"
Constitution of Committees

The following committee have been constituted for the academic year 2019-20, to take care of the various activities in our college

Sl.No	Committee	Responsibility	Members
1	Disciplinary & Anti Ragging Committee	Restriction of usage mobile in the campus, monitoring Dress Code, grievances & anti-ragging, control of students, talking in the corridors & disturbing classes. Strict implementation of rules & regulations laid by Govt. of Karnataka & VTU in and around the College. Enquiry to be called if any case reported. Report to be submitted to the Principal with their recommendations. Monthly report needs to be submitted with Minutes and action taken	Dr.C.Vasudev (Chairperson)
			Dr. Arekal Vijay
			Ms.Ramya.K.R
			Mr.Sandeep.H
			Mr.Akashdeep.B.N
			Mr.Manjunath.S
			Mr.Shivaprakash.K.M
			Ms.Ambika.C.A
			Mr. Balakrishna Naidu
			Mr. K. Senthil Babu
2	Stock Verification Committee	Verification of stock in various departments after the practical examination. – once in an year within one weeks' time and submit the report to the Principal	Mr.Veerendra Kumar (Chairperson)
			Ms.Manjula.B.G
			Mr. Abhishek. M R
			Dr.Divakara.T.R
			Ms.Arptha.R
			Mrs.Shilpa A P
			Mr.Ugranada Channabasava
3	Training & Placement Cell Committee	Placement activities, calling companies for conducting interview / On the campus / off the campus and mock interview & Personality Development Programme, organizing training programme.	Mr.Harish R (Chairperson)
			Mr.Santhosh Kumar.K.J
			Ms.Gousia Sultana.
			Mr.Puneeth.S
			Mr. Manjunath.B

			Mr.Santhosh Kumar.S
			Mr.Ashoka.S
			Ms. Rakshitha G
4	Sports Committee	Conducting Sports activities, Intra-mural games, Inter-Collegiate/university/interstate sports, Sports Day etc... and sport related issues.	Mr.Shivaprakash.K.M (Chairperson)
			Mr.Nishanth Nag H D
			Mr.Manu.D.K
			Mr. Anil kumar.T.R.B
			Mr. Preetham B
			Dr.Divakara.T.R
			Mrs.Amrutha Dhiraj
5	Website & Webmaster Committee	Updating the Students academic details Institutions data in the website, which includes students / attendance & IA Marks etc., Dept. Programs conducted, organizing & planned need to forward to www.ksit.ac.in to upload in the College Website.	Mrs. Vinutha Srikanth (Chairperson)
			Mr. Naveena.M.P
			Ms. Deepa Yogish
			Mr.Kishore.M.N
			Ms. Deepa R Bangi
			Ms.Vinutha.S.V
			Ms.Avilasha. B G
			Mrs.Shushma G
6	Transport Committee	Bus maintenance, timings, RTO, Insurance, transport timings at the time of examination and transport related issues. Routes plan	B Ramana Reddy (Chairperson)
			Mr. Arun Kumar. M
			Ms.S.Hemavathy
			M Chitti Babu Naidu
			MS. Poonam Sree. S
7	Hostel & Canteen Committee	Welfare of hosteliars with regard to Food, accommodation and all other related issues. Meeting has to be convened to get grievances/complaints from students with regard to taste, change of menu, timings of the mess/canteen. Monthly report need to be submitted with meeting minutes and action initiated.	Mr. Balakrishna Naidu (Chairperson)
			Mr.Gopalakrishnamurthy.C.R
			Mr.Satish.B.N
			Mr.Manjunath.S
			Mr. Manjunatha.R
			Ms.Shalini Shravan
			Mr. Shashi Prasad.N
			Dr.C.Vasudev
			Mr. Prabhu. K S
8	Cultural Committee	Cultural Events, Teachers Day, Engineers Day, Graduation Day and other important functions.	Mrs.Veena.R.S (Chairperson)
			Ms. Archana. N
			Dr.Divakara.T.R
			Ms.Divya R


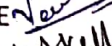


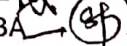


			Mrs. Prathiksha
			Mrs. Sushma.M
			Ms.Renuka V Tali
			Mr.Harsha.J
			Ms.Arptha.R
			Ms. Kripa K B
9	Library Committee	Procurement of Books, maintenance of Journals, Magazines, Newsletter Issue & library related issues	Dr. Girish V Attimarad (Chairperson)
			Dr.Vyshali
			Ms. Shruti V Joshi
			Ms.Ambika.C.A
			Ms.Megha.J
			Mr.Vinod.A
			Ms. Divya R
			Mr. Syed Waseem Tabraiz
10	NSS Committee	Plantings of saplings, conduction of one day & special programmes, road laying, community attachment, blood donation etc.....	Mr.Prashanth.J (Chairpersson)
			Mr.Shivaprakash.K.M
			Mr.Deepak.M.D
			Mr.Vignesh Bhat
			Ms. Maheswari. C
			Mr. Manohar Kumar K N.
			Mr. Anil kumar.T.R.B
			Dr. Kishore M
			Mrs. Gunasheela T J
11	Technical Bodies IETE / CSI / SAE	Conduction of ISTE & IEI Chapters, Registration of students every year. Conducting of events, seminars... Formation of Technical Associations, Registration of students every year, Conducting of events, seminars, Guest Lecturers / Special Invitees...etc. under association banner	Dr.Karthik.P(Chairperson)
			Dr. Jyothi.P.N
			Ms.Ramyashree.H.P
			Mrs. Varnitha M S
			Dr. Neelam Bawane
12	Grievances Committee/ Human Rights Club	Students / Staff Redressal and also work with Disciplinary & Anti Ragging Committee. Monthly meeting to be conducted and record the action taken.	Dr.Vijayalakshmi Akella (Chairperson)
			Mrs. Geethanjali R S
			Mr. Vijay Chandan
			Ms.Shanthala.G.M
			Mr.Manjunath.S
			Ms. Shruti V Joshi

13	Students Project / KSCST / VGST Committee	The Committee has to monitor the project work carried out by the students of the Institution. Inter-department projects should also be encouraged. Preparing proposals for external funding. The Committee has to monitor the project work carried out by the students of the Institution. Inter-department projects should also be encouraged. Preparing proposals for external funding.	Dr. Jyothi.P.N (Chairperson)
			Dr.Vijayalakshmi Akella
			Mr. Pradeep. K R
			Mr.Ravikiran.B.A
			Ms.Vinutha Srikanth
			Mr. Nagaraj. M S
			Dr. Vandana Jha
			Dr.Karthik.P
			Ms.Swarna.S
			Ms.Swarna.S
14	Alumni Committee	Formation of committee. Committee has to arrange meet once in six months and give suggestions on placement activities, according to the existing scenario. Conducting of orientation/seminars/workshops programme for students. Organizing Graduation Day.	Mr.Sanjay Baburao Naik (Chairperson)
			Mr. Manjunath.B
			Mr. Nishanth Nag
			Ms.Amitha.S
			Ms. Tejaswini G V
15	Industrial Visit Committee	Arranging Industrial Visit for all the departments, registration fees, writing letters for permission from the Company, arranging transportation & other facilities.	Mr.Vinay.R (Chairperson)
			Mr.Prashanth M
			Mr.Vinod.A
			Mr. Pradeep
			Mrs.Gousia Sultana
			Mrs.Sandhya A Kulkarni
			Mrs. Zaiba
16	Purchase Committee	Requirements of materials for the entire College should be done solely by the Committee, getting requirements for the department, calling for quotations from the dealer, making comparative study, getting approval from Co-ordinator, after purchase, planning & installation of equipment, finally recommendations for payment.	Dr. Rama Narasimha (Chairperson)
			Mr.E.Babu Naidu
			Dr.Balaji. B
			Dr.Vijayalakshmi Akella
			Dr. Girish V Attimarad
			Dr.C.Vasudev
			Dr. John Manohar
			Mrs.Vinutha Srikanth
			Mrs.Veena.R.S
17	Academic Committee	Attendance / IA / Counselling, students' handbook, Calendar of events. Monitoring all the department activities with regard to attendance, I.A. Progress report of students, results, Students feedback (to be monitored by inter department) etc...	Mrs.Ramya.K.R (Chairperson)
			Mr.Santhosh Kumar.J
			Ms.Shalini Shravan
			Ms.Vinutha.S.V
			Dr. Seshagiri Rao
			Mrs. Sushma M

18	Anti Sexual Harassment Committee	Ours is Co-educational Institution, the committee has to set right the grievances / complaints raised by the girl students. Need to protect gender policy. Formulate committee as per VTU Norms	Mr.Akashdeep.B.N
			Dr.Balaji. B (Chairperson)
			Dr.Vijayalakshmi Akella
			Dr. Girish V Attimarad
			Dr.C.Vasudev
			Dr. John Manohar
			Mrs.Vinutha Srikanth
			Mrs.Veena.R.S
19	Newsletter & Magazine Committee	It is the duty of committee to bring out 2 newsletters and one Souvenir in a year. Consisting students / staff participation in workshop / seminar / paper presentation which includes sports / games. Magazines / Souvenir will be the collection of Annual Events of the College	Mr.Ravikiran.B.A(Chairperson)
			Mr. D. Akshay Kumar
			Ms.Gargi.N
			Mr.M S Nagaraj
			Mr.Sasha Rai. P
			Mr. Abhishek
20	Appointment Committee	Committee has to verify the application which was recommended by HOD's and call for personal interview, assessing their personality, capacity and the recommendation has to be done for appointment or rejection.	Dr. Rama Narasimha (Chairperson)
			Dr.Balaji. B
			Dr.Vijayalakshmi Akella
			Dr. Girish V Attimarad
			Dr.C.Vasudev
			Dr. John Manohar
			Ms.Vinutha Srikanth
Ms.Veena.R.S			
21	Internet / Campus Automation Committee	Effective usage of Firewall-related activities. Monitoring UPS Storage, Internet, Wi - Fi, CCTV and Biometric maintenance.	Mrs.Veena.R.S (Chairperson)
			Mr.K.Rajesh
			Dr. Neelam Bawane
22	EDC / IIP / IPR Committee	Formation of EDC/IEDC, organizing training programme, proposals for external funding. Formation of IIP cell, organizing awareness programs for staff and students on IPR, proposals for external funding.	Dr.Dushyanth N D (Chairperson)
			Dr. Arekal Vijay
			Mr.M S Nagaraj
			Ms.Vinutha Srikanth
			Mr.Manjunath.S
			Dr. Vandana Jha
23	Publicity & Information Committee	Any publicity issues to be handled by the committee. Newspapers preparation of college brochures / CDs information to the publishers etc.	Mr.Gopalakrishnamurthy.C.R (Chairperson)
			Mrs. Varnitha M S
			Mrs. Swathi Darla
			Mr. Srinivasakalyan
			Mr.Harsha.J

24	NAAC & Department Progress Committee	Preparation of documents as per NBA, Vision, Mission of the College / departments, Pos, PEOs, Mapping of Cos with Pos, Result Analysis, Students, Parents, Alumni and Stakeholders reports / feedback. Uploading of the department activities in web including related articles and proposals. Co-ordination with Pupilpod for preparation of NBA documents / files.	Dr.Vijayalakshmi Akella (Chairperson)
			Dr. Girish V Attimarad
			Ms.Veena.R.S
			Dr. Balaji. B
			Dr.C.Vasudev
			Ms.Vinutha Srikanth
			Dr. John Manohar
			Mr.Harsha J (Chairperson)
25	Graduation Committee	Organize Graduation Day	Mr. Prabhu. K S
			Dr.Vyshali
			Ms.Gousia Sultana.
			Ms. Anupama
			Mr.Kishore.M.N

Copy to

HOD BS 
HOD CSE 
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HOD ME 



Principal

Dr. K. RAMA NARASIMHA
Principal/Director

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Bengaluru - 560 109