



Visvesvaraya Technological University

“Jnana Sangama”, Belagavi - 590 018

Dr. H. N. Jagannatha Reddy, BE.,ME., Ph.d.
REGISTRAR

Phone: (0831) 2405468
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RefNo. VTU/Aca/ A12/2018-19/1114

Date: 04.05.2018

Revised Circular

**Sub: B.E. /B.Tech Internship/Professional Practice Guidelines for 2015-16
Scheme – reg**

**Ref: i) Our Circular vide no: VTU/Aca/A12/2018-19/508, dtd:21.04.2018
ii) Hon'ble Vice Chancellor's Approval, dtd: 19.04.2018**

With reference to the above subject, this is to inform that the following are the guidelines to be followed for the Internship Programme and the earlier circular as cited in ref (i) is hereby withdrawn:

- 1) As per the 15OB.9 the Internship Programme duration is of Eight weeks. However it has been reduced to Four weeks and it should be carried out between (VI and VII Semester) Vacation and/or (VII and VIII Semester) Vacation.
- 2) The internship can be carried out in any Industry/R and D Organization/Research Institute/ Educational institute of repute.
- 3) The Institutions may also suggest the students to enrol for the Internshala platform for free internships as there is a MoU with the AICTE for the beneficial of the affiliated Institutions (<https://internshala.com/>)
- 4) The Examination of Internship will be carried out in line with the University Project Viva-voce examination.
- 5) (a) The Department/college shall nominate staff member/s to facilitate, guide and supervise students under internship. (b) The Internal Guide has to visit place of internship at least once during the student's internship.
- 6) The students shall report the progress of the internship to the guide in regular intervals and seek his/her advice.
- 7) After the completion of Internship, students shall submit a report with completion and attendance certificates to the Head of the Department with the approval of both internal and external guides.
- 8) The Examination of Internship will be carried out in line with the University Project Viva-voce examination.
- 9) There will be 50 marks for CIE (Seminar: 25, Internship report: 25) and 50 marks for Viva – Voce conducted during SEE. The minimum requirement of CIE marks shall be 50% of the maximum marks.
- 10) The internal guide shall award the marks for seminar and internship report after evaluation. He/she will also be the internal examiner for Viva – Voce conducted during SEE.
- 11) The external guide from the industry shall be an examiner for the viva voce on Internship. Viva-Voce on internship shall be conducted at the college and the date of Viva-Voce shall be fixed in consultation with the external Guide. The Examiners shall jointly award the Viva - Voce marks.



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Date: 04/05/18

1) In case the external Guide expresses his inability to conduct viva voce, the Chief Superintendent of the institution shall appoint a senior faculty of the Department to conduct viva-voce along with the internal guide. The same shall be informed in writing to the concerned Chairperson, Board of Examiners (BOE).

2) The students are permitted to carry out the internship anywhere in India or abroad. The University will not provide any kind of financial assistance to any student for carrying out the Internship.

The Principals are requested to note the same and bring the contents of this notification to the all concerned.

Sd/-
REGISTRAR

To,
The Principals of All Engineering Colleges (Affiliated / Constituent) under VTU,
Belagavi

Copy to:

1. Hon'ble Vice-Chancellor through the Secretary to VC, VTU, Belagavi for kind information
2. The Registrar (Eval.), VTU, Belagavi for kind information & necessary action.
3. The In-Charge Regional Directors of all the Regional Offices of VTU for information and circulate to colleges among your respective region.
4. The Special Officers of Academic Section, VTU, Belagavi
5. The Secretary to Registrar, VTU, Belagavi
6. The Computer Network Centre, VTU, Belagavi to upload on VTU website

Jueh
04/05/18
REGISTRAR

VISVESVARAYA TECHNOLOGICAL UNIVERSITY

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**REGULATIONS GOVERNING
THE DEGREE OF BACHELOR OF ENGINEERING/ TECHNOLOGY (BE/B.Tech)
UNDER OUTCOME BASED EDUCATION (OBE)
AND
CHOICE BASED CREDIT SYSTEM (CBCS)
Effective from the academic year 2018 – 19**

2018

Visvesvaraya Technological University, Belagavi
Regulations Governing the Degree of Bachelor of Engineering/ Technology (B.E/B.Tech)
Under Outcome Based Education (OBE) and Choice Based Credit System (CBCS)
(Effective from the academic year 2018 – 19)

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Visvesvaraya Technological University, Belagavi
Regulations Governing the Degree of Bachelor of Engineering/ Technology (B.E/B.Tech)
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(Effective from the academic year 2018 – 19)

18 OB 3.2	The minimum number of students registered to any Elective Course offered by the Departments shall be not less than ten. However, the above condition shall not be applicable to programmes having a class strength less than 10. ■
18 OB 3.3	A student shall exercise his option in respect of Elective Course/s and register for the same at the beginning of the concerned semester. The student may be permitted to opt for a change of Elective Course/s within 15 days from the date of commencement of the semester as per the calendar of the University. ■
18 OB 3.4	Course Registration: Every student shall register for the Courses of a semester (Credits) under the supervision of a Faculty Advisor (also called Mentor, Counselor etc.) in each semester for the Institution to maintain proper record. ■
18OB4.0	Internship/Professional Practice
18 OB 4.1	Internship / Professional Practice The Internship shall be completed during the period specified in the Scheme of Teaching and Examination. 1) The internship shall preferably be at an industry/R and D organization/IT company/ Government organization of significant repute for a specified period as mentioned in Scheme of Teaching and Examination. 2) The Department/college shall nominate staff member/s to facilitate, Guide and supervise students under internship. 3) The students shall report the progress of the internship to the Guide in regular intervals and seek his/her advice. The Guide shall maintain the progress record of the candidates undergoing internship. 4) After the completion of Internship, students shall submit a report with completion certificate and attendance certificate to the Head of the Department with the approval of both internal and external Guides. 5) There shall be 40 marks for CIE and 60 marks for SEE. The minimum requirement of CIE marks shall be 50% of the maximum marks. 6) The internal Guide shall be the internal examiner for the SEE. [To be read along with 18 OB 8.2 (d)] 7) The external Guide for Internship shall be an examiner for SEE. Examination in internship shall be conducted at the college and the date shall be fixed in consultation with the external Guide. The Examiners shall jointly award the SEE marks. [To be read along with 18 OB 8.9 (f)] 8) In case the external Guide expresses his inability to conduct Examination, the Chief Superintendent of the institution shall appoint a senior faculty of the Department to conduct the Examination along with the internal Guide. The same shall be informed in writing to the concerned Chairperson, Board of Examiners (BOE). 9) The students are permitted to carry out the internship anywhere in India or abroad. The University will not provide any kind of financial assistance to any student for carrying out the Internship. ■
18 OB 5.0	Technical Seminar and Project
18 OB 5.1	Technical Seminar: Technical Seminar is one of the head of passing. (i) Each candidate shall deliver Technical seminar as per the Scheme of Teaching and Examination on the topic chosen from the relevant fields.

Visvesvaraya Technological University, Belagavi
Regulations Governing the Degree of Bachelor of Engineering/ Technology (B.E/B.Tech)
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18OB5.1 (continued)	(ii)The Head of the Department shall make an arrangement for conducting seminars through concerned faculty members of the Department. The committee, constituted for the purpose by the Head of the Department, shall award the CIE marks for the seminar. The committee shall consist of two senior faculty members of the Department and the senior most acting as the Chairperson.[To be read along with 18 OB 8.2 (e)]. ■																																							
18OB5.2	Project: Project (Mini and Main) is one of the head of passing. Mini Project Work and Main Project Work shall preferably be batch wise, the strength of each batch shall not exceed a maximum of four students. ■																																							
18OB5.3	Examination in Mini Project Work and Main Project Work shall be conducted batch-wise. ■																																							
18OB 6.0	Computation of SGPA and CGPA																																							
18OB 6.1	<p>(i) The University adopts absolute grading system wherein the marks are converted to grades, and every semester results shall be declared with Semester Grade Point Average (SGPA) and Cumulative Grade Point Average (CGPA). The CGPA will be calculated for every semester, except for the first semester.</p> <p>(ii) The grading system with the letter grades and the assigned range of marks under absolute grading system are as given below:</p> <table border="1" style="width: 100%; text-align: center;"> <thead> <tr> <th>Level</th> <th>Outstanding</th> <th>Excellent</th> <th>Very Good</th> <th>Good</th> <th>Above Average</th> <th>Average</th> <th>Fail</th> </tr> </thead> <tbody> <tr> <td>Letter Grade</td> <td>S</td> <td>A</td> <td>B</td> <td>C</td> <td>D</td> <td>E</td> <td>F</td> </tr> <tr> <td>Grade Points</td> <td>10</td> <td>9</td> <td>8</td> <td>7</td> <td>6</td> <td>4</td> <td>00</td> </tr> <tr> <td rowspan="2">Percentage of Marks Scored in a Course</td> <td>≥ 90</td> <td><90 ≥80</td> <td>< 80 ≥70</td> <td>< 70 ≥60</td> <td>< 60 ≥ 45</td> <td>< 45 ≥40</td> <td>< 40</td> </tr> <tr> <td>(90 -100)</td> <td>(80 - 89)</td> <td>(70 - 79)</td> <td>(60 - 69)</td> <td>(45 - 59)</td> <td>(40 - 44)</td> <td>(0 - 39)</td> </tr> </tbody> </table> <p>(iii) A student obtaining Grade F in a Course shall be considered failed and is required to reappear in the subsequent SEE. Whatever the letter grade secured by the student during his /her reappearance shall be awarded. The number of attempts taken to clear Course/s shall be indicated in the grade card. ■</p>	Level	Outstanding	Excellent	Very Good	Good	Above Average	Average	Fail	Letter Grade	S	A	B	C	D	E	F	Grade Points	10	9	8	7	6	4	00	Percentage of Marks Scored in a Course	≥ 90	<90 ≥80	< 80 ≥70	< 70 ≥60	< 60 ≥ 45	< 45 ≥40	< 40	(90 -100)	(80 - 89)	(70 - 79)	(60 - 69)	(45 - 59)	(40 - 44)	(0 - 39)
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18 OB 6.2	<p>Computation of SGPA and CGPA</p> <p>The following expressions shall be used to compute the Semester Grade Point Average (SGPA) and Cumulative Grade Point Average (CGPA) respectively:</p> $SGPA = \frac{\sum [Course Credits \times Grade Points] \text{ for all the Courses in that Semester}}{\sum [Course Credits] \text{ for all the Courses in that Semester}}$ $CGPA = \frac{\sum [Course Credits \times Grade Points] \text{ for all Courses excluding those with F grades until that Semester}}{\sum [Course Credits] \text{ for all Courses excluding those with F grades until that semester}}$																																							

Visvesvaraya Technological University, Belagavi



**REGULATIONS GOVERNING
THE DEGREE OF BACHELOR OF ENGINEERING/ TECHNOLOGY (B.E/B.Tech)
UNDER CHOICE BASED CREDIT SYSTEM (CBCS)
Effective from the academic year 2017 – 18**

AUGUST2017

Visvesvaraya Technological University, Belagavi

REGULATIONS GOVERNING THE DEGREE OF BACHELOR OF ENGINEERING/ TECHNOLOGY (B.E/B.Tech) UNDER CHOICE BASED CREDIT SYSTEM (CBCS) Effective from the academic year 2017 – 18

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<p>17 OB3.1 (continued)</p>	<p>k) Audit Courses (AC): Knowledge/ skill enhancement Courses without the benefit of a grade or credit for a Course.</p> <p>i) The Audit Course/s (other than the Course/s considered for completing the prescribed program credits) can be any Course offered by the program to which the student is admitted to other programs offered in the institution, where the student is studying.</p> <p>ii) The students who are interested in audit Courses can register for one audit Course at a time during III to VIII semesters. Students, who have opted for audit Courses and considered on par with students registered for credit Courses, have to satisfy the attendance and CIE requirements. However, they need not have to appear for SEE. The number of registrations to an audit Course is restricted to 10 % of the AICTE intake.</p> <p>iii) Registration for any audit Course, in writing, shall be completed at the beginning of semesters. The Institution should intimate the Registrar (Evaluation) about the registration at the beginning of the semester and obtain a formal approval for inclusion of the audit Course/s in the Grade cards/ Transcripts issued to the students.</p>
<p>17 OB3.2</p>	<p>The minimum number of students registered to any Elective offered by the Departments shall be not less than ten.</p>
<p>17 OB3.3</p>	<p>A student shall exercise his option in respect of Elective Courses and register for the same at the beginning of the concerned semester. The student may be permitted to opt for a change of Elective Course within 15 days from the date of commencement of the semester as per the calendar of the University.</p>
<p>17 OB3.4</p>	<p>Course Registration: Every student shall register for the Courses of a semester (Credits) under the supervision of a Faculty Advisor (also called Mentor, Counselor etc..) in each Semester for the Institution to maintain proper record.</p>
<p>17OB4.0</p>	<p>Internship/Professional Practice</p>
<p>17OB4.1</p>	<p>Internship / Professional Practice:</p> <ol style="list-style-type: none"> 1) The Internship shall be completed during the period specified in the Scheme of Teaching and Examination. 2) The internship can be carried out in any industry/R and D Organization/Research Institute/ Educational institute of repute. 3) (a) The Department/college shall nominate staff member/s to facilitate, guide and supervise students under internship. (b) The Internal Guide has to visit place of internship at least once during the student's internship. 4) The students shall report the progress of the internship to the guide in regular intervals and seek his/her advice. 5) After the completion of Internship, students shall submit a report with completion and attendance certificates to the Head of the Department with the approval of both internal and external guides. 6) There will be 50 marks for CIE (Seminar: 25, Internship report: 25) and 50 marks for Viva – Voce conducted during SEE. The minimum requirement of CIE marks shall be 50% of the maximum marks. [To be read along with 17 OB 8.6] 7) The internal guide shall award the marks for seminar and internship report after evaluation. He/she will also be the internal examiner for Viva – Voce conducted during SEE.

	<p>8) The external guide from the industry shall be an examiner for the viva voce on Internship. Viva-Voce on internship shall be conducted at the college and the date of Viva-Voce shall be fixed in consultation with the external Guide. The Examiners shall jointly award the Viva - Voce marks.</p> <p>9) In case the external Guide expresses his inability to conduct viva voce, the Chief Superintendent of the institution shall appoint a senior faculty of the Department to conduct viva-voce along with the internal guide. The same shall be informed in writing to the concerned Chairperson, Board of Examiners (BOE).</p> <p>10) The students are permitted to carry out the internship anywhere in India or abroad. The University will not provide any kind of financial assistance to any student for carrying out the Internship.</p>																																															
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17OB5.1	<p>Seminar: Seminar is one of the head of passing.</p> <p>i) Each candidate shall deliver seminar as per the Scheme of Teaching and Examination on the topics chosen from the relevant fields for about 30 minutes.</p> <p>ii) The Head of the Department shall make arrangements for conducting seminars through concerned faculty members of the Department. The committee constituted for the purpose by the Head of the Department shall award the CIE marks for the seminar. The committee shall consist of three faculty from the Department and the senior most acting as the Chairman/Chairperson. [To be read along with 17 OB 8.6].</p>																																															
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15OB 8.1	<p>There will be Four types of courses</p> <p>(i) Core Courses: This is the course which is to be compulsorily studied by a student as a core requirement to complete the requirements of a program in a said discipline of study. These courses will have 4 credits per course.</p> <p>(ii)Foundation Courses: The Foundation Courses are of two kinds: <i>Compulsory Foundation</i> and <i>Elective foundation</i>. “Compulsory Foundation”: These courses are the courses based upon the content that leads to Knowledge enhancement. They are mandatory for all disciplines. These courses will have 4 credits per course. “Foundation Electives”: These are value based courses aimed at man making education. These courses will have 3 credits per course.</p> <p>(iii)Elective Courses: This is course, which can be chosen from the pool of papers. It may be supportive to the discipline/ providing extended scope/enabling an exposure to some other discipline / domain / nurturing student proficiency skills. These courses will have 3 credits per course.</p> <p>(iv)Mandatory Non-Credit Courses: These courses are mandatory for students joining B.E./B.Tech. Program and students have to successfully complete these courses before the completion of degree.</p>
15OB 8.2	The minimum number of students to be registered for an Elective to be offered shall be not less than ten.
15OB 8.3	A student shall exercise his option in respect of the electives and register for the same at the beginning of the concerned semester. The student may be permitted to opt for change of elective subject within 15 days from the date of commencement of the semester as per the calendar of the University.
15OB 9	INTERNSHIP
15OB 9.1	<p>Internship: The student shall undergo an Internship for 8 weeks i.e. starting from the end of 7th semester Examination after availing one week vacation and completing during the initial period of 8th semester.</p> <ol style="list-style-type: none"> 1. The college shall nominate a faculty for a group of students to prepare the students for internship. 2. The students shall report the progress of the internship to the guide in regular intervals and may seek his/her advise. 3. The Internship shall be completed between 7th and 8th semesters. 4. After completion of 7th semester Theory and Practical examinations, the students shall have one week vacation. 5. Immediately after availing one week vacation, the students shall undergo internship (without waiting for the results) which may be a period of 4/5 weeks.

6. The remaining period of internship; i.e. 4/3 weeks shall be completed during the initial period of the 8th semester.
7. After completion of Internship, students shall submit a report to the college with the approval of both internal and external guides.
8. There will be 50 IA and 50 External marks for Internship.
9. The guide shall be the internal examiner and IA marks out of 50 are to be awarded by the internal guide after evaluating the Internship Report submitted by the student.
10. Viva-Voce on internship shall be conducted at the college and the date of Viva-Voce shall be fixed in consultation with the external Guide.
11. Viva-Voce on internship shall be conducted by both internal and external guides and jointly evaluate the internship report for 50 marks. The expenses of external guide are to be borne by the student/college.
12. In case of the non availability of external guide for the conduct of viva-voce, the Principal shall appoint a senior faculty of the department to conduct viva-voce along with the internal guide, and they jointly evaluate the internship report for 50 marks.
13. The students are permitted to carry out the internship outside India with the following conditions:
 - a. The entire expenses are to be borne by the student or college and the University will not give any financial assistance.
 - b. The Internal Guide has to visit at least once during the student's internship; the expenses of the visit are to borne by the student/college.
 - c. The external guide from the industry has to be an examiner for the viva voce on Internship, and the expenses are to be borne by the student/ college.
 - d. The University will not provide any kind of Financial Assistance to any student for internship and for the conduct of Viva-Voce on internship.

15OB9.2	Report on Internship: The College shall facilitate and monitor the student internship program. The internship report of each student shall be submitted to the Head of the Department of the college with the approval of the Guide.																											
15OB9.3	Failing to undergo Internship: Completion of internship is mandatory; if any student fails to complete internship, he/she will not be eligible for the award of degree.																											
15OB9.4	Non-completion of Internship: In such cases, the student has to redo the internship.																											
15OB 10	SEMINAR AND PROJECT																											
15OB 10.1	Seminar topic shall be selected from the emerging technical areas only.																											
15OB 10.2	Project work at 8 th semester shall be completed batch wise, each batch consisting of minimum of two students and maximum four students.																											
15OB 10.3	<i>Viva-voce</i> examination in project work shall be conducted batch-wise.																											
15OB 11	COMPUTATION OF SGPA AND CGPA																											
	<p>i. The VTU adopts absolute grading system wherein the marks are converted to grades, and every semester results will be declared with semester grade point average (SGPA) and Cumulative Grade Point Average (CGPA). The CGPA will be calculated every semester, except the first semester.</p> <p>ii. The grading system is with the following letter grades as given below:</p> <p>Grades and Grade Points</p> <table border="1"> <thead> <tr> <th>Level</th> <th>Out-standing</th> <th>Excellent</th> <th>Very Good</th> <th>Good</th> <th>Above Average</th> <th>Average</th> <th>Poor</th> <th>Fail</th> </tr> </thead> <tbody> <tr> <td>Letter Grade</td> <td>O</td> <td>S</td> <td>A</td> <td>B</td> <td>C</td> <td>D</td> <td>E</td> <td>F</td> </tr> <tr> <td>Grade Points</td> <td>10</td> <td>9</td> <td>8</td> <td>7</td> <td>6</td> <td>5</td> <td>4</td> <td>00</td> </tr> </tbody> </table> <p>iii. A student obtaining Grade “F” shall be considered failed and will be required to reappear in the examination. Such students after passing the failed subject in subsequent examination/s will be awarded with “E” grade irrespective of marks he/she scores in the subsequent examination/s. Number of attempts taken to clear a subject/s shall be shown in the transcripts.</p>	Level	Out-standing	Excellent	Very Good	Good	Above Average	Average	Poor	Fail	Letter Grade	O	S	A	B	C	D	E	F	Grade Points	10	9	8	7	6	5	4	00
Level	Out-standing	Excellent	Very Good	Good	Above Average	Average	Poor	Fail																				
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Visvesvaraya Technological University, Belagavi



**REGULATIONS GOVERNING
THE DEGREE OF MASTER OF TECHNOLOGY (M.Tech.)
UNDER CHOICE BASED CREDIT SYSTEM (CBCS) SCHEME
(Full Time and Part Time)
Effective from academic year 2016 -17**

Visvesvaraya Technological University, Belagavi
Regulations Governing the Degree of Master of Technology (M.Tech.)
Under Choice Based Credit System (CBCS) Scheme
(Full Time and Part Time)
Effective from academic year 2016 -17

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16OMT3.1 (continued)	<p>iv) Open Electives Courses (OE), from other technical and/ or emerging specialization areas.</p> <p>v) Project Work, Seminar.</p> <p>vi) Audit Courses (AC):</p> <p>(a) The Audit course can be any credit course offered by the program to which the Candidate is admitted (other than the courses considered for completing the prescribed program credits) or other programs offered in the institution, where the student is studying.</p> <p>(b) The students who are interested in audit courses can register for one audit course at a time during II and IV semesters. Students who have registered to audit the courses, considered on par with students registered to the same course for credit, have to satisfy attendance and CIE requirements. However, they need not have to appear for SEE.</p> <p>(c) Registration for any audit course, in writing, shall be completed at the beginning of II and IV semesters. The Institution should intimate the Registrar (Evaluation) about the registration at the beginning of the semester and obtain a formal approval for inclusion of the audit course/s in the Grade cards/ Transcripts issued to the students.</p> <p>vii) Internship: Preferably at an industry/R and D organization/IT company/ Government organization of significant repute for a specified period mentioned in Scheme of Teaching and Examination.</p>
16OMT4.0	Internship
16OMT4.1	<p>Internship: The student shall undergo Internship for 16 weeks as per the Scheme of Teaching and Examination.</p> <ol style="list-style-type: none"> 1. The internship can be carried out in any industry/R&D Organization/Research Institute/Institute of repute. 2. (a) The Department/college shall nominate a faculty to facilitate, guide and supervise students under internship. (b) The Internal Guide has to visit work place at least once during the student's internship. 3. The students shall report the progress of the internship to the internal guide in regular intervals and seek his/her advise. 4. The Internship shall be completed during the period specified in Scheme of Teaching and Examination. 5. After completion of Internship, students shall submit a report to the Head of the Department with the approval of both internal and external guides. 6. There will be 50 marks for CIE (Seminar: 25, Internship report: 25) and 50 marks for Viva – Voce conducted during SEE. [To be read along with 16OMT 8.8 and 8.9] 7. The internal guide shall award the CIE marks for seminar and internship report after evaluation. He/she will also be the internal examiner for Viva – Voce conducted during SEE. 8. The external guide from the industry has to be an examiner for the viva voce on Internship. Viva-Voce on internship shall be conducted at the college and the date of Viva-Voce shall be fixed in consultation with the external Guide. The Examiners shall jointly award the Viva - Voce marks.

16OMT4.1(continued)	<p>9. In case the external Guide expresses his inability to conduct viva voce, the Chief Superintendent is permitted to make alternate arrangements with the permission of the concerned BOE Chairperson.</p> <p>10. The students are permitted to carry out the internship anywhere in India or Abroad. The University will not provide any kind of Financial Assistance to any student for internship and for the conduct of Viva-Voce on internship.</p>
16OMT4.2	<p>Failing to undergo Internship: Internship is one of the head of passing. Completion of internship is mandatory. If any student fails to undergo/complete the internship, he/she shall be considered as failed in that Course and shall not be permitted to appear for SEE in that Course. However, student shall appear for SEE after satisfying the conditions prescribed for Internship. The reappearance shall be considered as an attempt.</p>
16OMT5.0	<p>Seminar and Project</p>
16OMT5.1	<p>Seminar: Seminar is one of the head of passing.</p> <p>i) Each candidate shall deliver seminar as per the Scheme of Teaching and Examination on the topics chosen from the relevant fields for about 30 minutes.</p> <p>ii) The Head of the Department shall make arrangements for conducting seminars through concerned faculty members of the Department. The committee constituted for the purpose by the Head of the Department shall award the CIE marks for the seminar. The committee shall consist of three faculty from the Department and the senior most acting as the Chairman/Chairperson. [To be read along with 16OMT8.8]</p>
16OMT5.2	<p>Project Work: Project is one of the head of passing.</p> <p>Project work shall preferably be on individual basis.</p> <p>The candidate shall submit a soft copy (CD) of the dissertation work to the University. The CD should contain the entire Dissertation in monolithic form as a PDF file (not separate chapters).</p> <p>The Guide, after checking the report for completeness shall upload the Dissertation along with name, University Seat Number, address, mobile number of the candidate, etc., as prescribed in form available on online Dissertation evaluation portal. The guide shall submit a panel of four approved University Examiners for evaluation of dissertation.</p>
16OMT5.3	<p>Plagiarism Check</p> <p>Once the Guide uploads the dissertation, the same shall be linked for plagiarism check. The allowable plagiarism index is less than or equal to 25%.</p> <p>If the check indicates a plagiarism index greater than 25% :</p> <ul style="list-style-type: none"> • for the first time, the candidate has to resubmit the dissertation, to the Registrar (Evaluation), Regional Center/Head Office, VTU along with the penal fees of Rs. 2000/- (Rupees Two thousand only) in person. • for the second time, the candidate has to resubmit the dissertation along with the penal fees of Rs. 4000/- (Rupees four thousand only) in person. • If the dissertation is rejected again during second resubmission with reference to plagiarism index, the candidate shall redo the project and submit after a semester's time subject to provisions of 16OMT1.5.
16OMT5.4	<p>The dissertation shall be sent through email for evaluation to two examiners - one internal examiner (guide/co-guide) and one external examiner (first) appointed by the University. The evaluation of the dissertation shall be made independently by each examiner.</p>

16OMT5.5	Examiners shall evaluate the dissertation normally within a period of not more than two weeks from the date of receipt of dissertation through email.
16OMT5.6	The examiners shall independently submit the marks through the specified link.
16OMT5.7	Average of the marks awarded by the two Examiners shall be the final evaluation marks for the Dissertation.
16OMT5.8	<p>(a) Viva-voce examination of the candidate shall be conducted as per 16OMT5.10, if the dissertation work and the reports are accepted by the external examiner (first).</p> <p>(b) If the external examiner (first) finds that the dissertation work and the report are not up to the expected standard and the minimum passing marks cannot be awarded, the dissertation shall not be accepted for SEE. The external examiner (first) can recommend for modifications/suggestions of dissertation or totally reject the dissertation. The examiner shall offer suggestions for improvement of the dissertation for resubmission or list the reasons for rejection of the dissertation.</p> <p>(c) The resubmitted Dissertation incorporating the modifications/suggestions [as per 16OMT5.8(b)] of the external examiner (first) and satisfying the provision 16OMT5.3 shall be sent again to the external examiner (first) for evaluation. If the dissertation and the report are accepted by the external examiner (first), Viva-voce examination of the candidate shall be conducted as per 16OMT5.10.</p> <p>(d) In case of rejection of Dissertation by the external examiner (first), the same will be sent to a Second Examiner (external) approved by the University. The decision of the Second Examiner (external) is final. If the dissertation and the report are accepted by the Second Examiner (external), Viva-voce examination of the candidate shall be conducted as per 16OMT5.10. If the Second Examiner (external) rejects the dissertation and the report, the candidate shall have to carry out the dissertation work once again and submit the dissertation subject to provisions of 16OMT1.5. In such cases of rejection, the candidate shall redo the entire procedure starting from the submission of Dissertation in soft copy.</p> <p>(e) In case of rejection of Dissertation, with reasons, by the external examiner (first) [as per 16OMT5.8 (b)], the same will be sent to a Second Examiner (external) [not necessarily the same examiner considered under 16OMT5.8 (d)] approved by the University. The decision of the Second Examiner (external) is final. If the dissertation and the report are accepted by the Second Examiner (external), Viva-voce examination of the candidate shall be conducted as per 16OMT5.10. If the Second Examiner (external) rejects the dissertation and the report, the candidate shall have to carry out the dissertation work once again and submit the dissertation subject to provisions of 16OMT1.5. In such cases of rejection, the candidate shall redo the entire procedure starting from the submission of Dissertation in soft copy.</p>
16OMT5.9	The candidate, whose Dissertation is rejected, can rework on the same topic or choose another topic of dissertation under the same Guide or new Guide if necessary. In such an event, the report shall be submitted within four years in case of full time student and six years in case of part time student respectively from the date of admission to the Programme.
16OMT5.10	<p>Viva-voce examination of the candidate shall be conducted by the external examiner and internal examiner/ guide.</p> <p>Internal examiner as per the direction of the University shall have to arrive at a mutually convenient date for the conduct of viva-voce examination of the concerned candidate with an intimation to the Registrar (Evaluation). In case one of the examiners expresses his/her inability to attend the viva-voce, the Registrar (Evaluation) shall appoint a substitute examiner in his/her place.</p>
16OMT5.11	The relative weights for the evaluation of dissertation and the performance at the viva voce shall be as per the scheme of teaching & examination.

16OMT5.12	The marks awarded by both the Examiners at the viva voce Examination shall be sent jointly to the University immediately after the examination.																																								
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16OMT6.1	<p>(i) The University adopts absolute grading system wherein the marks are converted to grades, and every semester results will be declared with semester grade point average (SGPA) and Cumulative Grade Point Average (CGPA). The CGPA will be calculated for every semester, except for the first semester.</p> <p>(ii) The grading system with the letter grades and the assigned range of marks under absolute grading system are as given below:</p> <table border="1"> <thead> <tr> <th>Level</th> <th>Outstanding</th> <th>Excellent</th> <th>Very Good</th> <th>Good</th> <th>Above Average</th> <th>Average</th> <th>Fail</th> </tr> </thead> <tbody> <tr> <td>Letter Grade</td> <td>S</td> <td>A</td> <td>B</td> <td>C</td> <td>D</td> <td>E</td> <td>F</td> </tr> <tr> <td>Grade Points</td> <td>10</td> <td>9</td> <td>8</td> <td>7</td> <td>6</td> <td>4</td> <td>00</td> </tr> <tr> <td>Percentage of Marks</td> <td>≥ 90</td> <td><90 ≥80</td> <td>< 80 ≥70</td> <td>< 70 ≥60</td> <td>< 60 ≥ 55</td> <td>< 55 ≥50</td> <td>< 50</td> </tr> <tr> <td>Scored in a Course</td> <td>(90 -100)</td> <td>(80 - 90)</td> <td>(70 - 79)</td> <td>(60 - 69)</td> <td>(55 - 59)</td> <td>(50- 54)</td> <td>(0 - 49)</td> </tr> </tbody> </table> <p>(iii) A student obtaining Grade F in a Course shall be considered failed and is required to reappear in subsequent SEE. Whatever the letter grade secured by the student during his /her reappearance shall be retained. However the number of attempts taken to clear a Course shall be indicated in the grade cards/ transcripts.</p>	Level	Outstanding	Excellent	Very Good	Good	Above Average	Average	Fail	Letter Grade	S	A	B	C	D	E	F	Grade Points	10	9	8	7	6	4	00	Percentage of Marks	≥ 90	<90 ≥80	< 80 ≥70	< 70 ≥60	< 60 ≥ 55	< 55 ≥50	< 50	Scored in a Course	(90 -100)	(80 - 90)	(70 - 79)	(60 - 69)	(55 - 59)	(50- 54)	(0 - 49)
Level	Outstanding	Excellent	Very Good	Good	Above Average	Average	Fail																																		
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16OMT6.2	<p>Computation of SGPA and CGPA (as per UGC Guidelines)</p> <p>The following procedures shall be used to compute the Semester Grade Point Average (SGPA) and Cumulative Grade Point Average (CGPA) respectively:</p> <p>i) The SGPA is the ratio of sum of the product of the number of credits with the grade points secured by a student in all the Courses taken by him/her and the sum of the number of credits of all the Courses undergone by a student, i.e.,</p> $SGPA = \frac{\sum (C_i \times G_i)}{\sum C_i}$ <p>Where C_i is the number of credits of the i^{th} Course and G_i is the grade point scored by the student in the i^{th} Course.</p>																																								

Visvesvaraya Technological University, Belagavi

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**REGULATIONS GOVERNING
THE DEGREE OF MASTER OF BUSINESS ADMINISTRATION (MBA)
UNDER OUTCOME BASED EDUCATION (OBE)
AND
CHOICE BASED CREDIT SYSTEM (CBCS) SCHEME
Effective from academic year 2018 -19**

Visvesvaraya Technological University, Belagavi
Regulations Governing the Degree of MBA/MBA - IM
Under Outcome Based Education (OBE) and Choice Based Credit System (CBCS) Scheme
Effective from academic year 2018 -19

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Visvesvaraya Technological University, Belagavi
Regulations Governing the Degree of MBA/MBA - IM
Under Outcome Based Education (OBE) and Choice Based Credit System (CBCS) Scheme
Effective from academic year 2018 -19

18OMB3.3	The minimum number of students to be registered for an Elective to be offered shall not be less than ten. However, the above condition shall not be applicable when the class strength is less than ten.
18OMB4.0	Internship
18OMB4.1	<p>Internship: The student shall undergo Internship/Organization study as per the Scheme of Teaching and Examination.</p> <ol style="list-style-type: none"> 1. The internship shall be carried out in any industry/R&D Organization/Research Institute/Institute of national and international repute Business organization/recognized national and international Professional Bodies, Societies or Organizations. 2. The Department/college shall nominate a faculty to facilitate, guide and supervise students under internship. 3. The students shall report the progress of the internship to the internal guide in regular intervals and seek his/her advise. 4. The Internship shall be completed during the period specified in Scheme of Teaching and Examination. 5. After completion of Internship, students shall submit a report to the Head of the Department with the approval of both internal and external guides. 6. There will be 40 marks for CIE (Seminar: 20, Internship/ Organization study report: 20) and 60 marks for Viva – Voce conducted during SEE. [To be read along with 18OMB 8.1 and 9.3] 7. The internal guide shall award the CIE marks for seminar and internship report after evaluation. He/she will also be the internal examiner for Viva – Voce conducted during SEE. 8. The external guide from the industry shall be an examiner for the viva voce on Internship. Viva-Voce on internship shall be conducted at the college and the date of Viva-Voce shall be fixed in consultation with the external Guide. The Examiners shall jointly award the Viva - Voce marks. 9. (i) In case the external Guide is not available or expresses his inability to conduct viva voce, the Chief Superintendent shall be permitted to make alternate arrangement. The examiner, in the order of preference, shall be an industry person or a faculty of another institution chosen from the list of University examiners. The same shall be intimated to the concerned BOE Chairperson. (ii) In case the external Guide accepts to conduct viva-voce examination from his/her workplace, it shall be arranged via Video/web conferencing/Webinar. The external Examiner shall send the signed marks list, soon after the examination, via email/any electronic media. 10. The students are permitted to carry out the internship anywhere in India or abroad. The University will not provide any kind of Financial Assistance to any student for internship.
18OMB4.2	<p>Failing to undergo Internship: Internship is one of the head of passing. Completion of Internship is mandatory. If any student fails to undergo/complete the Internship, he/she shall be considered as fail in that Course and the prescribed credits shall not be awarded in that Course. The student, however, can submit the project dissertation and appear for viva voce.</p> <p>The student shall be eligible for the internship credits only after satisfying the conditions prescribed for the same during the subsequent academic year. The reappearance shall be considered as an attempt.</p>

Visvesvaraya Technological University, Belagavi
Regulations Governing the Degree of MBA/MBA - IM
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18OMB5.0	Project
18OMB5.1	<p>Project work and Dissertation: Each candidate shall carry out the project work independently as per Scheme of Teaching and Examinations under the guidance of one of the faculty members of the Department in the Institution of study. If the project is of inter-disciplinary nature, a co-guide shall be taken from the other concerned department. The topic and title of the dissertation shall be chosen by the candidate in consultation with the guide and co-guide, if any, during the III semester itself. The subject and topic of the dissertation shall be from the major field of studies of the candidate. Modification of only the title but not the field of work may be permitted at the time of final submission of dissertation report during IV semester. If dissertation has to be carried out in any industry/R&D labs/business organizations, outside the campus, permission shall be taken from the Principal to that effect. The Principal, shall submit a list showing the name of the student, University Seat Number, title of the project, name/s of the guide/co-guide at the time of submission of project report to the University.</p>
18OMB5.2	<p>Project is one of the head of passing. The candidate shall submit a soft copy (CD) of the dissertation work to the University. The CD should contain the entire Dissertation in monolithic form as a PDF file (not separate chapters). The Guide, after checking the report for completeness shall upload the Dissertation along with name, University Seat Number, address, mobile number of the candidate, etc., as prescribed in form available on online Dissertation evaluation portal.</p>
18OMB5.3	<p>Plagiarism Check Once the Guide uploads the dissertation, the same shall be linked for plagiarism check. The allowable plagiarism index is less than or equal to 25%. If the check indicates a plagiarism index greater than 25%:</p> <ul style="list-style-type: none"> • for the first time, the candidate has to resubmit the dissertation, to the Registrar (Evaluation), Regional Center/Head Office, VTU along with the penal fees of • Rs. 2000/- (Rupees Two thousand only). • for the second time, the candidate has to resubmit the dissertation along with the penal fees of Rs. 4000/- (Rupees four thousand only). • If the dissertation is rejected again during second resubmission with reference to plagiarism index, the candidate shall redo the project and submit after a semester's time subject to provisions of 18OMB1.5.
18OMB5.4	<p>The dissertation shall be sent through email for evaluation to two examiners - one internal examiner (guide/co-guide) and one external examiner (first) appointed by the University. The evaluation of the dissertation shall be made independently by each examiner.</p>
18OMB5.5	<p>Examiners shall evaluate the dissertation normally within a period of not more than two weeks from the date of receipt of dissertation through email.</p>
18OMB5.6	<p>The examiners shall independently submit the marks through the specified link.</p>

Visvesvaraya Technological University, Belagavi
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18OMB5.7	Average of the marks awarded by the two Examiners shall be the final evaluation marks for the Dissertation.
18OMB5.8	<p>(a) Viva-voce examination of the candidate shall be conducted as per 18OMB5.10, if the dissertation work and the reports are accepted by the external examiner (first).</p> <p>(b) If the external examiner (first) finds that the dissertation work and the report are not up to the expected standard and the minimum passing marks cannot be awarded, the dissertation shall not be accepted for SEE. The external examiner (first) can recommend for modifications/suggestions of dissertation or totally reject the dissertation. The examiner shall offer suggestions for improvement of the dissertation for resubmission or list the reasons for rejection of the dissertation.</p> <p>(c) The resubmitted Dissertation incorporating the modifications/suggestions [as per 18OMB5.8 (b)] of the external examiner (first) and satisfying the provision 18OMB5.3 shall be sent again to the external examiner (first) for evaluation. If the dissertation and the report are accepted by the external examiner (first), Viva-voce examination of the candidate shall be conducted as per 18OMB5.10.</p> <p>(d) In case of rejection of Dissertation by the external examiner (first), the same will be sent to a Second Examiner (external) approved by the University. The decision of the Second Examiner (external) is final. If the dissertation and the report are accepted by the Second Examiner (external), Viva-voce examination of the candidate shall be conducted as per 18OMB5.10. If the Second Examiner (external) rejects the dissertation and the report, the candidate shall have to carry out the dissertation work once again and submit the dissertation subject to provisions of 18OMB1.5. In such cases of rejection, the candidate shall redo the entire procedure starting from the submission of Dissertation in soft copy.</p> <p>(e) In case of rejection of Dissertation, with reasons, by the external examiner (first) [as per 18OMB5.8 (b)], the same will be sent to a Second Examiner (external) [not necessarily the same examiner considered under 18OMB5.8 (d)] approved by the University. The decision of the Second Examiner (external) is final. If the dissertation and the report are accepted by the Second Examiner (external), Viva-voce examination of the candidate shall be conducted as per 18OMB5.10. If the Second Examiner (external) rejects the dissertation and the report, the candidate shall have to carry out the dissertation work once again and submit the dissertation subject to provisions of 18OMB1.5. In such cases of rejection, the candidate shall redo the entire procedure starting from the submission of Dissertation in soft copy.</p>
18OMB5.9	The candidate, whose Dissertation is rejected, can rework on the same topic or choose another topic of dissertation under the same Guide or new Guide if necessary. In such an event, the report shall be submitted within four years from the date of admission to the Programme.
18OMB5.10	<p>Viva-voce examination of the candidate shall be conducted by the external examiner and internal examiner/ guide.</p> <p>Internal examiner as per the direction of the University shall have to arrive at a mutually convenient date for the conduct of viva-voce examination of the concerned candidate with an intimation to the Registrar (Evaluation). In case one of the examiners expresses his/her inability to attend the viva-voce, the Registrar (Evaluation) shall appoint a substitute examiner in his/her place.</p>
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Visvesvaraya Technological University, Belagavi
Regulations Governing the Degree of MBA/MBA - IM
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Percentage of Marks Scored in a Course	≥ 90	<90	< 80	< 70	< 60	< 55	< 50																																	
	(90 -100)	≥80	≥70	≥60	≥ 55	≥50	(0 - 49)																																	
18OMB6.2	<p>Computation of SGPA and CGPA</p> <p>The following expressions shall be used to compute the Semester Grade Point Average (SGPA) and Cumulative Grade Point Average (CGPA) respectively:</p> $SGPA = \frac{\sum[\text{Course Credits} \times \text{Grade Points}] \text{ for all the Courses in that Semester}}{\sum[\text{Course Credits}] \text{ for all the Courses in that Semester}}$ $CGPA = \frac{\sum[\text{Course Credits} \times \text{Grade Points}] \text{ for all Courses excluding those with F grades until that Semester}}{\sum[\text{Course Credits}] \text{ for all Courses excluding those with F grades until that semester}}$																																							

Visvesvaraya Technological University, Belagavi



**REGULATIONS GOVERNING
THE DEGREE OF MASTER OF BUSINESS ADMINISTRATION
AND
MASTER OF BUSINESS ADMINISTRATION-INFRASTRUCTURE MANAGEMENT
(MBA and MBA-IM)
UNDER CHOICE BASED CREDIT SYSTEM (CBCS) SCHEME
Effective from academic year 2016 -17**

Visvesvaraya Technological University, Belagavi

**Regulations Governing the Degree of MBA/MBA - IM
Under Choice Based Credit System (CBCS) Scheme
Effective from academic year 2016 -17**

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16OMB3.3	The minimum number of students to be registered for an Elective to be offered shall not be less than ten. However, the above condition shall not be applicable when the class strength is less than ten.
16OMB4.0	Internship
16OMB4.1	<p>Internship: The student shall undergo Internship as per the Scheme of Teaching and Examination.</p> <ol style="list-style-type: none"> 1. The internship can be carried out in any industry/R&D Organization/Research Institute/Institute of repute Business organization. 2. (a) The Department/college shall nominate a faculty to facilitate, guide and supervise students under internship. (b) The Internal Guide has to visit work place during the student's internship. 3. The students shall report the progress of the internship to the internal guide in regular intervals and seek his/her advise. 4. The Internship shall be completed during the period specified in Scheme of Teaching and Examination. 5. After completion of Internship, students shall submit a report to the Head of the Department with the approval of both internal and external guides. 6. There will be 50 marks for CIE (Seminar: 25, Internship report: 25) and 50 marks for Viva – Voce conducted during SEE. [To be read along with 16OMB 8.1 and 9.3] 7. The internal guide shall award the CIEmarks for seminar and internship report after evaluation. He/she will also be the internal examiner for Viva – Voce conducted during SEE. 8. The external guide from the industry has to be an examiner for the viva voce on Internship. Viva-Voce on internship shall be conducted at the college and the date of Viva-Voce shall be fixed in consultation with the external Guide. The Examiners shall jointly award the Viva - Voce marks. 9. In case the external Guide expresses his inability to conduct viva voce, the Chief Superintendent is permitted to make alternate arrangements. 10. The students are permitted to carry out the internship anywhere in India or Abroad. The University will not provide any kind of Financial Assistance to any student for internship and for the conduct of Viva-Voce on internship.
16OMB4.2	<p>Failing to undergo Internship: Internship is one of the head of passing. Completion of Internship is mandatory. If any student fails to undergo/complete the Internship, he/she shall be considered as failed in that Course and the prescribed credits shall not be awarded in that Course. The student, however,can submit the project dissertation and appear for viva voce.</p> <p>The student shall be eligible for the internship credits only after satisfying the conditions prescribed for the sameduring the subsequent academic year. The reappearance shall be considered as an attempt.</p>

16OMB5.0	Project
16OMB5.1	<p>Project work and Dissertation:</p> <p>Each candidate shall carry out the project work independently as per Scheme of Teaching and Examinations under the guidance of one of the faculty members of the Department in the Institution of study. If the project is of inter-disciplinary nature, a co-guide shall be taken from the other concerned department.</p> <p>The topic and title of the dissertation shall be chosen by the candidate in consultation with the guide and co-guide, if any, during the III semester itself.</p> <p>The subject and topic of the dissertation shall be from the major field of studies of the candidate. Modification of only the title but not the field of work may be permitted at the time of final submission of dissertation report during IV semester. If dissertation has to be carried out in any industry/R&D labs/business organizations, outside the campus, permission shall be taken from the Principal to that effect.</p> <p>The Principal, shall submit a list showing the name of the student, University Seat Number, title of the project, name/s of the guide/co-guide at the time of submission of project report to the University.</p>
16OMB5.2	<p>Project is one of the head of passing.</p> <p>The candidate shall submit a soft copy (CD) of the dissertation work to the University. The CD should contain the entire Dissertation in monolithic form as a PDF file (not separate chapters).</p> <p>The Guide, after checking the report for completeness shall upload the Dissertation along with name, University Seat Number, address, mobile number of the candidate, etc., as prescribed in form available on online Dissertation evaluation portal.</p>
16OMB5.3	<p>Plagiarism Check</p> <p>Once the Guide uploads the dissertation, the same shall be linked for plagiarism check. The allowable plagiarism index is less than or equal to 25%.</p> <p>If the check indicates a plagiarism index greater than 25%:</p> <ul style="list-style-type: none"> • for the first time, the candidate has to resubmit the dissertation, to the Registrar (Evaluation), Regional Center/Head Office, VTU along with the penal fees of • Rs. 2000/- (Rupees Two thousand only). • for the second time, the candidate has to resubmit the dissertation along with the penal fees of Rs. 4000/- (Rupees four thousand only). • If the dissertation is rejected again during second resubmission with reference to plagiarism index, the candidate shall redo the project and submit after a semester's time subject to provisions of 16OMB1.5.
16OMB5.4	<p>The dissertation shall be sent through email for evaluation to two examiners - one internal examiner (guide/co-guide) and one external examiner (first) appointed by the University. The evaluation of the dissertation shall be made independently by each examiner.</p>
16OMB5.5	<p>Examiners shall evaluate the dissertation normally within a period of not more than two weeks from the date of receipt of dissertation through email.</p>
16OMB5.6	<p>The examiners shall independently submit the marks through the specified link.</p>

16OMB5.7	Average of the marks awarded by the two Examiners shall be the final evaluation marks for the Dissertation.
16OMB5.8	<p>(a) Viva-voce examination of the candidate shall be conducted as per 16OMB5.10, if the dissertation work and the reports are accepted by the external examiner (first).</p> <p>(b) If the external examiner (first) finds that the dissertation work and the report are not up to the expected standard and the minimum passing marks cannot be awarded, the dissertation shall not be accepted for SEE. The external examiner (first) can recommend for modifications/suggestions of dissertation or totally reject the dissertation. The examiner shall offer suggestions for improvement of the dissertation for resubmission or list the reasons for rejection of the dissertation.</p> <p>(c) The resubmitted Dissertation incorporating the modifications/suggestions [as per 16OMB5.8 (b)] of the external examiner (first) and satisfying the provision 16OMB5.3 shall be sent again to the external examiner (first) for evaluation. If the dissertation and the report are accepted by the external examiner (first), Viva-voce examination of the candidate shall be conducted as per 16OMB5.10.</p> <p>(d) In case of rejection of Dissertation by the external examiner (first), the same will be sent to a Second Examiner (external) approved by the University. The decision of the Second Examiner (external) is final. If the dissertation and the report are accepted by the Second Examiner (external), Viva-voce examination of the candidate shall be conducted as per 16OMB5.10. If the Second Examiner (external) rejects the dissertation and the report, the candidate shall have to carry out the dissertation work once again and submit the dissertation subject to provisions of 16OMB1.5. In such cases of rejection, the candidate shall redo the entire procedure starting from the submission of Dissertation in soft copy.</p> <p>(e) In case of rejection of Dissertation, with reasons, by the external examiner (first) [as per 16OMB5.8 (b)], the same will be sent to a Second Examiner (external) [not necessarily the same examiner considered under 16OMB5.8 (d)] approved by the University. The decision of the Second Examiner (external) is final. If the dissertation and the report are accepted by the Second Examiner (external), Viva-voce examination of the candidate shall be conducted as per 16OMB5.10. If the Second Examiner (external) rejects the dissertation and the report, the candidate shall have to carry out the dissertation work once again and submit the dissertation subject to provisions of 16OMB1.5. In such cases of rejection, the candidate shall redo the entire procedure starting from the submission of Dissertation in soft copy.</p>
16OMB5.9	The candidate, whose Dissertation is rejected, can rework on the same topic or choose another topic of dissertation under the same Guide or new Guide if necessary. In such an event, the report shall be submitted within four years from the date of admission to the Programme.
16OMB5.10	Viva-voce examination of the candidate shall be conducted by the external examiner and internal examiner/ guide. Internal examiner as per the direction of the University shall have to arrive at a mutually convenient date for the conduct of viva-voce examination of the concerned candidate with an intimation to the Registrar (Evaluation). In case one of the examiners expresses his/her inability to attend the viva-voce, the Registrar (Evaluation) shall appoint a substitute examiner in his/her place.
16OMB5.11	The relative weights for the evaluation of dissertation and the performance at the viva voce shall be as per the scheme of teaching & examination.
16OMB5.12	The marks awarded by both the Examiners at the viva voce Examination shall be sent jointly to the University immediately after the examination.
16OMB5.13	Examination fee as fixed from time to time by the University for evaluation of dissertation report and conduct of viva voce shall be remitted through the Head of the Institution as per the instructions of Registrar (Evaluation) from time to time.

16OMB5.14	The candidates who fail to submit the dissertation work within the stipulated time have to submit the same at the time of next ensuing examination.																																							
16OMB6.0	Computation of SGPA and CGPA																																							
16OMB6.1	<p>(i) The University adopts absolute grading system wherein the marks are converted to grades, and every semester results will be declared with semester grade point average (SGPA) and Cumulative Grade Point Average (CGPA). The CGPA will be calculated for every semester, except for the first semester.</p> <p>(ii) The grading system with the letter grades and the assigned range of marks under absolute grading system are as given below:</p> <table border="1" data-bbox="336 528 1385 786"> <thead> <tr> <th>Level</th> <th>Outstanding</th> <th>Excellent</th> <th>Very Good</th> <th>Good</th> <th>Above Average</th> <th>Average</th> <th>Fail</th> </tr> </thead> <tbody> <tr> <td>Letter Grade</td> <td>S</td> <td>A</td> <td>B</td> <td>C</td> <td>D</td> <td>E</td> <td>F</td> </tr> <tr> <td>Grade Points</td> <td>10</td> <td>9</td> <td>8</td> <td>7</td> <td>6</td> <td>4</td> <td>00</td> </tr> <tr> <td rowspan="2">Percentage of Marks Scored in a Course</td> <td>≥ 90</td> <td><90</td> <td>< 80</td> <td>< 70</td> <td>< 60</td> <td>< 55</td> <td>< 50</td> </tr> <tr> <td>(90 -100)</td> <td>≥80 (80 - 89)</td> <td>≥70 (70 - 79)</td> <td>≥60 (60 - 69)</td> <td>≥ 55 (55 - 59)</td> <td>≥50 (50- 54)</td> <td>(0 - 49)</td> </tr> </tbody> </table> <p>(iii) A student obtaining Grade F in a Course shall be considered failed and is required to reappear in subsequent SEE. Whatever the letter grade secured by the student during his /her reappearance shall be retained. However the number of attempts taken to clear a Course shall be indicated in the grade cards/ transcripts.</p>	Level	Outstanding	Excellent	Very Good	Good	Above Average	Average	Fail	Letter Grade	S	A	B	C	D	E	F	Grade Points	10	9	8	7	6	4	00	Percentage of Marks Scored in a Course	≥ 90	<90	< 80	< 70	< 60	< 55	< 50	(90 -100)	≥80 (80 - 89)	≥70 (70 - 79)	≥60 (60 - 69)	≥ 55 (55 - 59)	≥50 (50- 54)	(0 - 49)
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16OMB6.2	<p>Computation of SGPA and CGPA</p> <p>The following procedures shall be used to compute the Semester Grade Point Average (SGPA) and Cumulative Grade Point Average (CGPA) respectively:</p> <p>i) The SGPA is the ratio of sum of the product of the number of credits with the grade points secured by a student in all the Courses taken by him/her and the sum of the number of credits of all the Courses undergone by a student, i.e.,</p> $SGPA = \frac{\sum (C_i \times G_i)}{\sum C_i}$ <p>Where C_i is the number of credits of the i^{th} Course and G_i is the grade point scored by the student in the i^{th} Course.</p> <p>ii) The CGPA is also calculated in the same manner taking into account all the Courses undergone by a student over all the semesters of a programme, i.e.,</p> $CGPA = \frac{\sum (C_i \times S_i)}{\sum C_i}$ <p>Where S_i is the SGPA of the i^{th} semester and C_i is the total number of credits in that semester.</p> <p>The SGPA and CGPA shall be rounded off to 2 decimal places and reported in the transcripts.</p>																																							