



Department Meeting for Teaching Staff-Minutes of Meeting

Date: 25-01-2023

Time: 1:10 PM-1:15PM

VENUE: HOD Chamber, Science Dept.

Room No: 203A

Agenda: Discussion on report card, remedial class, IA dates for lateral entry students.





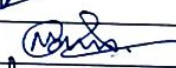



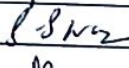


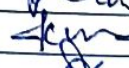


1. The student report card details of 1st IA has to be prepared and to be sent to parents group of respective classes.
2. Remedial class for slow learners should be conducted after collecting the report.
3. IA for lateral entry students has to be conducted on: I IA on 23rd, 24th, 25th of February 2023, II IA on 15th, 16th, 17th of March 2023 and III IA on 27th, 28th, 29th of March 2023.

Coordinator


Signature of HOD

Note: All the staff members are requested to go through the points discussed in the meeting and sign below.

Members -Teaching Staff

Sl.No.	Name of Faculty	Designation	Signature
MATHEMATICS			
1	Dr.C.Vasudev	Professor & Head	
2	Dr Lakshmi B	Assistant Professor	
3	Mrs.Vinutha. S. V	Assistant Professor	
4	Mr. Sudhakar	Assistant Professor	
5	Mr.Manoharkumar K.N.	Assistant Professor	
6	Mrs.Nagarathna .T.K	Assistant Professor	
7	Mrs.Divya.R	Assistant Professor	
CHEMISTRY			
1	Dr. Radha H. R	Assistant Professor	
2	Dr. Swarna S	Assistant Professor	
3	Dr. Anitha R	Assistant Professor	
PHYSICS			
1	Mrs. Pavithra J	Assistant Professor	
2	Mrs. Kusuma M	Assistant Professor	
3	Mr. Keerthi A	Assistant Professor	
English			
1	Dr. Seshadri Rao Karanam	Professor	



K.S.Group of Institutions, Bengaluru-560109

K.S.School of Engineering & Management

Department of Applied Science

Department Meeting for Teaching Staff-Minutes of Meeting

Date: 18-07-2023

Time: 12:30 PM


VENUE: HOD Chamber, Science Dept.

Room No: 203A

Agenda: Discussion about Internal Assessment.



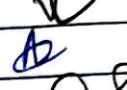
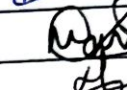

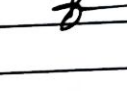
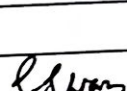
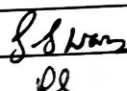
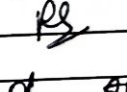



1. A discussion arose about postponing the date of the second internal assessment test, as the syllabus coverage in most of the subjects is lagging.
2. Instruction was given by the HOD to check for the arrangement of name plates for newly joined faculties.
3. Regarding IDP (Institutional development plan), department wise short term and long term goals have to be produced before 20/07/23.


Coordinator


Signature of HOD
Dr. C. VASUDEV
Professor & HOD
Department of Applied Science
K.S. School of Engineering & Management
Bangalore - 560 109

Note: All the staff members are requested to go through the points discussed in the meeting and sign below.

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