

## CIRCULAR

### Constitution of Committees

The following committee have been constituted for the academic year 2019-20, to take care of the various activities in our college.

Sl No	Committee	Responsibility	Members	Contact Number	Mail ID
1	Disciplinary & Anti Ragging Committee	Restriction of usage mobile in the campus, monitoring Dress Code, grievances & anti-ragging, control of students, talking in the corridors & disturbing classes, Strict implementation of rules & regulations laid by Govt. of Karnataka & VTU in and around the College. Enquiry to be called if any case reported, Report to be submitted to the Principal with their recommendations. Monthly report needs to be submitted with Minutes and action taken	Dr. Balaji B	98454 96309	<a href="mailto:hod.mech@kssem.edu.in">hod.mech@kssem.edu.in</a>
			Dr. Arun Kumar	94838 92689	<a href="mailto:arunkumar@kssem.edu.in">arunkumar@kssem.edu.in</a>
			Mr.Sandeep.H	9845519647/9742507651	<a href="mailto:sandeep.h@kssem.edu.in">sandeep.h@kssem.edu.in</a>
			Mr.Akashdeep.B.N	9986346009	<a href="mailto:akashdeep.b.n@kssem.edu.in">akashdeep.b.n@kssem.edu.in</a>
			Ms. V. Vidya Shree	8197859701/9902532047	<a href="mailto:Vidyashree.v@kssem.edu.in">Vidyashree.v@kssem.edu.in</a>
			Mr.Shivaprakash.K.M	9448226326/8197370446	<a href="mailto:ped_transport@kssem.edu.in">ped_transport@kssem.edu.in</a>
			Ms.Ambika.C.A	9036486519	<a href="mailto:lib.engg@kssem.edu.in">lib.engg@kssem.edu.in</a>
			Dr.C.Vasudev	9448514244	<a href="mailto:vasudev.c@kssem.edu.in">vasudev.c@kssem.edu.in</a>
			Mr. Balakrishna Naidu	9880696259	<a href="mailto:bknaidu0389@gmail.com">bknaidu0389@gmail.com</a>
			Dr. K. Senthil Babu	9886471877	<a href="mailto:ksenthilbabu80@gmail.com">ksenthilbabu80@gmail.com</a>
2	'Stock Verification Committee	Verification of stock in various departments after the practical examination. – once in an year within one weeks' time and submit the report to the Principal	Mr.Veerendra Kumar	9448848335	<a href="mailto:veerendrakumar@kssem.edu.in">veerendrakumar@kssem.edu.in</a>
			Ms.Manjula.B.G	8884123709/9986423708	<a href="mailto:maniula.b.g@kssem.edu.in">maniula.b.g@kssem.edu.in</a>
			Mr. Abhishek. M R	9886045566	<a href="mailto:abhimalasani@gmail.com">abhimalasani@gmail.com</a>
			Ms.Swarna.S	9886815488	<a href="mailto:swarna.s@kssem.edu.in">swarna.s@kssem.edu.in</a>
			Ms. Roopa Balavenu	9880243227	<a href="mailto:Roopa.balavenu@kssem.edu.in">Roopa.balavenu@kssem.edu.in</a>
			Mrs.Shilpa A P	9986931362	<a href="mailto:shilpa.ap@kssem.edu.in">shilpa.ap@kssem.edu.in</a>
			Mr.Ugranada Channabasava	8095913556	<a href="mailto:ugranada.channabasava@kssem.edu.in">ugranada.channabasava@kssem.edu.in</a>
3	Training & Placement Cell Committee	Placement activities, calling companies for conducting interview / On the campus / off the campus and mock interview & Personality Development Programme, organizing training programme	Mr.Santhosh Kumar.K.J	7829659656	<a href="mailto:santhoshkumar.k.j@kssem.edu.in">santhoshkumar.k.j@kssem.edu.in</a>
			Ms. Shruthi V Joshi	8861245655	<a href="mailto:shrutijoshi@kssem.edu.in">shrutijoshi@kssem.edu.in</a>
			Mr.Puneeth.S	9164812059	<a href="mailto:puneeth.s@kssem.edu.in">puneeth.s@kssem.edu.in</a>
			Mr. Manjunath.B	9742766727	<a href="mailto:misharu.engineer@gmail.com">misharu.engineer@gmail.com</a>
			Mr.Santhosh Kumar.S	9035235491/9945000936	<a href="mailto:santhosh.kumar.s@kssem.edu.in">santhosh.kumar.s@kssem.edu.in</a>
			Mr.Ashoka.S	9886833303	<a href="mailto:ashoka.s@kssem.edu.in">ashoka.s@kssem.edu.in</a>

4	Sports Committee	Conducting Sports activities, Intra-mural games, Inter-Collegiate/university/interstate sports, Sports Day etc... and sport related issues.	Mr. Nishanth Nag H D	74112 27855	nishanthnag.hd@kssem.edu.in
			Mr.Manu.D.K	9845223111	manu.d.k@kssem.edu.in
			Dr. Arun Kumar	94838 92689	arunkumar@kssem.edu.in
			Mr. Deepak M D	9481909046	deepak.m.d@kssem.edu.in
			Ms Roopa Chatterjee	983633055	rupa@kssem.edu.in
			Ms Amrutha D	7975218143	amrutha@kssem.edu.in
5	Website & Webmaster Committee	Updating the Students academic details Institutions data in the website, which includes students / attendance & IA Marks etc., Dept. Programs conducted, organizing & planned need to forward to www.ksit.ac.in to upload in the College Website.	Ms. Divya R	9964664461	divya.r@kssem.edu.in
			Ms Veena.R	8762228289/9606298465	veena.r@kssem.edu.in
			Mr. Ashoka S	9886833303	ashoka.s@kssem.edu.in
			Ms. V. Vidya Shree	8197859701/9902532047	Vidyashree.v@kssem.edu.in
			Mr. Syed Waseem Tabriz	9740391814	syedwaseem.tabriz@kssem.edu.in
			Ms. Tejaswini. G V	7349472246	tejaswini.gv@kssem.edu.in
6	Transport Committee	Bus maintenance, timings, RTO, Insurance, transport timings at the time of examination and transport related issues. Routes plan	Ms. Pavithra. J	9972182908	pavithra.j@kssem.edu.in
			Mr. Harsha. J	9632344550	harsha.j@kssem.edu.in
			Mr. Arun Kumar. M	94838 92689	arunkumar@kssem.edu.in
			Ms. Varalakshmi S	7899554222	varalakshmi.s@kssem.edu.in
			B.Ramana Reddy	98444 31177	
7	Hostel & Canteen Committee	Welfare of hosteliars with regard to Food, accommodation and all other related issues. Meeting has to be convened to get grievances/ complaints from students with regard to taste, change of menu, timings of the mess/canteen. Monthly report need to be submitted with meeting minutes and action initiated.	M. Chitti Babu Naidu	94486 71845	
			Ms. Tejaswini M S		thejaswini@kssem.edu.in
			Mr.Gopalakrishnamurthy.C.R	9880127272	gopalakrishnamurthy.c.r@kssem.edu.in
			Mr.Satish.B.N	8123500413	satish.bn@kssem.edu.in
			Ms. Sneha	9880094602	sneha@kssem.edu.in
			Mr. Manjunatha.R	9449672592	manjunatha.r@kssem.edu.in
			Ms.Shalini Shravan	8197346348	shalini.shravan@kssem.edu.in
			Mr. Shashi Prasad.N	9632081005	shashiprasad700@gmail.com
			Dr.C.Vasudev	9448514244	vasudev.c@kssem.edu.in
			Mr. Prabhu. K S	7892659656	prabhu.ks@kssem.edu.in
			Mr. Balakrishna Naidu	9880696259	bknaidu0389@gmail.com
			Ms. Geethanjali. R S	8431492915	geethanjali.rs@kssem.edu.in
			Ms.Divya R	9964664461	divya.r@kssem.edu.in
			Ms. Shruthi V Joshi	8861245655	shrutijoshi@kssem.edu.in
			Ms. Sushma.M	9740775417	sushma.m@kssem.edu.in
			Ms.Renuka V Tali	9164662926	renuka.v.tali@kssem.edu.in
			Mr.Harsha.J	9632344550	harsha.j@kssem.edu.in


9	Library Committee	Procurement of Books, maintenance of Journals, Magazines, Newsletter Issue & library related issues	Mr. Sreedhar N	9886239102	sreedhar@kssem.edu.in
			Dr. Girish V Attimarad	9483164860	hod.ece@kssem.edu.in
			Dr.Vyshali	8861638225	vyshali@kssem.edu.in
			Ms. SHRUTI V JOSHI	8861245655	shrutijoshi@kssem.edu.in
			Ms.Ambika.C.A	9036486519	lib.engg@kssem.edu.in
			Ms. K V Shalini	9742397194	shalinikv.cse@kssem.edu.in
			Mr.Vinod.A	9902580429	vinod.sharma@kssem.edu.in
			Ms. Divya R	9964664461	divya.r@kssem.edu.in
10	NSS Committee	Plantings of saplings, conduction of one day & special programmes, road laying, community attachment, blood donation etc.....	Mr. Manohar Kumar K N.	9035399237	manoharkumar.kn@kssem.edu.in
			Mr.Shivaprakash.K.M	9448226326/8197370446	ped_transport@kssem.edu.in
			Mr.Deepak.M.D	9481909046	deepak.m.d@kssem.edu.in
			Dr.Vyshali	8861638225	vyshali@kssem.edu.in
			Mr. Sreedhar N	9886239102	sreedhar@kssem.edu.in
			Mr. Mithilesh. K M	9480300406	mithilesh@kssem.edu.in
			Dr. Arun Kumar	94838 92689	arunkumar@kssem.edu.in
			Dr. Kishore M	9901166697	kishore@kssem.edu.in
11	Technical Bodies IETE / CSI / SAE	Conduction of ISTE & IET Chapters, Registration of students every year. Conducting of events, seminars... Formation of Technical Associations, Registration of students every year, Conducting of events, seminars, Guest Lecturers / Special Invitees... etc. under association banner	Dr. Rashmi. H R	9743266764	rashmih@kssem.edu.in
			Dr.Karthik.P	9739319167	karthik.p@kssem.edu.in
			Ms. Manjula B G	8884123709/9986423708	manjula.b.g@kssem.edu.in
			Dr. Jyothi.P.N	9663080471	jyothi.p.n@kssem.edu.in
			Ms. Neeta Meshram	9845830719	nita@kssem.edu.in
12	Grievances Committee/ Human Rights Club	Students / Staff Redressal and also work with Disciplinary & Anti Ragging Committee. Monthly meeting to be conducted and record the action taken.	Dr.Vijayalakshmi Akella	9845399068	hod.civil@kssem.edu.in
			Mrs. Geethanjali R S	8431492915	gargi.n@kssem.edu.in
			Mr. Nishanth Nag H D	74112 27855	nishanthnag.hd@kssem.edu.in
			Dr. Shalini Shravan	8197346348	shalini.shravan@kssem.edu.in
			Mr. Sreedhar N	9886239102	sreedhar@kssem.edu.in
			Ms. SHRUTI V JOSHI	8861245655	shrutijosji@kssem.edu.in
13	Students Project / KSCST / VGST Committee	The Committee has to monitor the project work carried out by the students of the Institution. Inter-department projects should also be encouraged. Preparing proposals for external funding. The Committee has to monitor the project work carried out by the students of the Institution. Inter-department projects should also be encouraged.	Dr.Vijayalakshmi Akella	9845399068	hod.civil@kssem.edu.in
			Mr. Santhosh Kumar. J	9035636616	santosh.kumar.j@kssem.edu.in
			Mr.Ravikiran.B.A	8970450092	ravikiran.ananthasubbaraya@kssem.edu.in
			Dr. Arun Kumar	94838 92689	arunkumar@kssem.edu.in
			Dr .Jyothi.P.N	9663080471	jyothi.p.n@kssem.edu.in
			Dr. Vandana Jha	96637 22448	vandanajha@kssem.edu.in

		Preparing proposals for external funding.	Dr.Karthik.P	9739319167	karthik.p@kssem.edu.in
			Ms.swarna.S	9886815488	swarna.s@kssem.edu.in
14	Alumni Committee	Formation of committee. Committee has to arrange meet once in six months and give suggestions on placement activities, according to the existing scenario. Conducting of orientation/seminars/workshops programme for students. Organizing Graduation Day.	Mr.Sanjay Baburao Naik	9902422600	sanjay.baburao.nayak@kssem.edu.in
			Mr. Prashanth. M	9916474734	prashanthraj1506@gmail.com
			Mr. Nishanth Nag	74112 27855	nishanthnag.hd@kssem.edu.in
			Ms.Amitha.S	9481889564	amitha.s@kssem.edu.in
			Ms. Manjula B G	8884123709/9986423708	manjula.b.g@kssem.edu.in
15	Industrial Visit Committee	Arranging Industrial Visit for all the departments, registration fees, writing letters for permission from the Company, arranging transportation & other facilities.	Mr. Naveena M P	9071135404	mpsnaveena@gmail.com
			Mr. Abhishek M R	9886045566	abhimalasani@gmail.com
			Ms . Roopa Chatterjee	983633055	rupa@kssem.edu.in
			Ms. Hemapriya M	9900519825	hema.priya@kssem.edu.in
			Ms. Chaitra		
			Mr. Puneeth S	9164812059	puneeth.s@kssem.edu.in
16	Purchase Committee	Requirements of materials for the entire College should be done solely by the Committee, getting requirements for the department, calling for quotations from the dealer, making comparative study, getting approval from Co-ordinator, after purchase, planning & installation of equipment, finally recommendations for payment.	Mr.E.Babu Naidu	8050773173	babu.naidu.e@kssem.edu.in
			Dr. Balaji. B	98454 96309	hod.mech@kssem.edu.in
			Dr.Vijayalakshmi Akella	9845399068	hod.civil@kssem.edu.in
			Dr. Girish V Attimarad	9483164860	hod.ece@kssem.edu.in
			Dr.C.Vasudev	9448514244	vasudev.c@kssem.edu.in
			Dr. R K Gopal	9900800990	Hod.mba@kssem.edi.in
			Dr. Arun Kumar	94838 92689	arunkumar@kssem.edu.in
			Dr. Vandana Jha	96637 22448	vandanajha@kssem.edu.in
17	Anti Sexual Harassment Committee	Ours is Co-educational Institution, the committee has to set right the grievances / complaints raised by the girl students. Need to protect gender policy. Formulate committee as per VTU Norms	Prof. Balaji. B	98454 96309	hod.mech@kssem.edu.in
			Dr.Vijayalakshmi Akella	9845399068	hod.civil@kssem.edu.in
			Dr. Girish V Attimarad	9483164860	hod.ece@kssem.edu.in
			Dr.C.Vasudev	9448514244	vasudev.c@kssem.edu.in
			Dr. R K Gopal	9900800990	Hod.mba@kssem.edi.in
			Dr. Arun Kumar	94838 92689	arunkumar@kssem.edu.in
			Dr. Vandana Jha	96637 22448	vandanajha@kssem.edu.in
18	Newsletter & Magazine Committee	It is the duty of committee to bring out 2 newsletters and one Souvenir in a year. Consisting students / staff participation in workshop / seminar / paper presentation which includes sports / games. Magazines / Souvenir will be the collection of Annual Events of the College	Mr.Ravikiran.B.A	8970450092	ravikiran.ananthasubbaraya@kssem.edu.in
			Ms. V. Vidya Shree	8197859701/9902532047	Vidyashree.v@kssem.edu.in
			Ms.Gargi.N	9742863334	gargi.n@kssem.edu.in
			Mr. Naveena M P	9071135404	mpsnaveena@gmail.com
			Mr. Abhishek	9886045566	abhimalasani@gmail.com
			Dr. Balaji. B	98454 96309	hod.mech@kssem.edu.in

19	Appointment Committee	Committee has to verify the application which was recommended by HOD's and call for personal interview, assessing their personality, capacity and the recommendation has to be done for appointment or rejection.	Dr. Vijayalakshmi Akella	9845399068	hod.civil@kssem.edu.in
			Dr. Girish V Attimarad	9483164860	hod.ece@kssem.edu.in
			Dr. C. Vasudev	9448514244	vasudev.c@kssem.edu.in
			Dr. R K Gopal	9900800990	Hod.mba@kssem.edi.in
			Dr. Arun Kumar	94838 92689	arunkumar@kssem.edu.in
			Dr. Vandana Jha	96637 22448	vandanajha@kssem.edu.in
20	Internet / Campus Automation Committee	Effective usage of Firewall-related activities. Monitoring UPS Storage, Internet, Wi-Fi, CCTV and Biometric maintenance.	Dr. Vandana Jha	<b>96637 22448</b>	hod.cse@kssem.edu.in
			Mr. Venugopal Naidu	<b>9742499299</b>	venugopalnaiduk@kssem.edu.in
			Mr. Mahantesh Morabad	<b>9739510644</b>	mahantesh@kssem.edu.in
21	EDC / IIP / IPR Committee	Formation of EDC/IEDC, organizing training programme, proposals for external funding. Formation of IIP cell, organizing awareness programs for staff and students on IPR, proposals for external funding.	Dr. Arekal Vijay	98457 25810	arekalvijay@gmail.com
			Ms. Sneha R	9880094602	sneha@kssem.edu.in
			Dr. Vandana Jha	9663722448	vadanajha@kssem.edu.in
22	Publicity & Information Committee	Any publicity issues to be handled by the committee. Newspapers preparation of college brochures / CDs information to the publishers etc.	Dr. K. Senthil Babu	9886471877	ksenthilbabu80@gmail.com
			Mrs. Swathi Darla	8050626154	swatidharla@kssem.edu.in
			Mr. Ashoka.S	9886833303	ashoka.s@kssem.edu.in
			Mr. Gopalakrishnamurthy.C.R	9632344550	gopalakrishnamurthy.c.r@kssem.edu.in
			Mr. Harsha.J	9845399068	harsha.j@kssem.edu.in
			Mr. Ugranada Chennabasave	8095913556	ugranada.channabasava@kssem.edu.in
			Mr. Shashi Prasad. N	9632081005	shashiprasad700@gmail.com
23	NAAC & Department Progress Committee	Preparation of documents as per NBA, Vision, Mission of the College / departments, Pos, PEOs, Mapping of Cos with Pos, Result Analysis, Students, Parents, Alumni and Stakeholders reports / feedback. Uploading of the department activities in web including related articles and proposals. Co-ordination with Pupilpod for preparation of NBA documents / files.	Dr. Vijayalakshmi Akella	9483164860	hod.civil@kssem.edu.in
			Dr. Girish V Attimarad	<b>9483164860</b>	hod.ece@kssem.edu.in
			Dr. Vandana Jha	96637 22448	vandanajha@kssem.edu.in
			Dr. Balaji. B	98454 96309	hod.mech@kssem.edu.in
			Dr. C. Vasudev	9845069808	vasudev.c@kssem.edu.in
			Dr. Arun Kumar	94838 92689	arunkumar@kssem.edu.in
			Dr. R K Gopal	9900800990	Hod.mba@kssem.edi.in

meetings atleast once in a month and whenever need arises and record on the action taken.

Copy to: The President / Secretart KSSEM - For Information  
: All Co - ordinators  
: Office/Transport/Placement/Library/Sports/Hostel

  
Principal  
Dr. K. RAMA NARASIMHA  
Principal/Director  
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